

Managing property properly

HOLIDAY TIPS

PREPARING FOR THE DECEMBER HOLIDAYS

- TEST YOUR ALARM SYSTEM OR CONTACT YOUR SERVICE PROVIDER TO SEND A TECHNICIAN AND HAVE THE ENTIRE ALARM SYSTEM TESTED WELL IN ADVANCE OF YOU GOING ON LEAVE, DO NOT LEAVE IT FOR THE LAST MINUTE.
- LOCK ALL DOORS AND CLOSE ALL WINDOWS ARM THE ALARM BEFORE DRIVING OFF.
- INFORM YOUR SECURITY COMPANY THAT YOU WILL BE AWAY.
- SUPPLY YOUR SECURITY COMPANY WITH KEY HOLDER INFORMATION IN CASE OF EMERGENCIES.
- PUT OUTSIDE LIGHTS ON A DAY NIGHT SENSOR.
- HAVE SOME EXTERNAL LIGHTS ON A MOTION SENSOR LINKED TO A BUZZER IN THE HOUSE NOT TO MAIN ALARM SYSTEM.
- HAVE INTERNAL LIGHTS LINKED TO A TIMER THAT SWITCH'S LIGHTS ON AND OFF OR ASK A NEIGHBOUR TO SWITCH LIGHTS ON AND OFF WHILE YOU ARE AWAY.
- INFORM YOUR NEIGHBOURS THAT YOU GOING AWAY FOR LEAVE.

WHEN GOING AWAY ON HOLIDAY

- LOCK UP THE HOUSE.
- CLOSE ALL WINDOWS & CURTAINS.
- HAVE YOUR LIGHTS ON TIMER SWITCHES.
- CHECK YOUR BURGLAR ALARM - SERVICE IF NECESSARY.
- HAVE YOUR GARDEN MAINTAINED IF POSSIBLE.
- INFORM YOUR NEIGHBOURS OR GET SOMEONE TO KEEP AN EYE ON YOUR HOME.
- LEAVE KEYS, ALARM CODES AND YOUR CONTACT NUMBERS WITH A TRUSTED PERSON.
- SWITCH OFF YOUR GATE INTERCOM & TURN DOWN YOUR TELEPHONE VOLUME.
- ASK YOUR SECURITY COMPANY/POLICE DEPARTMENT IF THEY HAVE A "VACATION CHECK" PROGRAM.
- ARRANGE TO HAVE YOUR MAIL CLEARED (EITHER BY YOUR NEIGHBOURS OR SPEAK TO YOUR LOCAL POST OFFICE ABOUT HOLDING YOUR MAIL) AND CANCEL ANY OTHER REGULAR DELIVERIES (SUCH AS THE PAPER).

COMPEG WOULD LIKE TO TAKE THIS OPPORTUNITY TO WISH ALL OUR CLIENTS A VERY HEALTHY AND HAPPY NEW YEAR